

GRANTS ACCOUNTANT

Recruitment #23-126-0123

Date Opened 9/7/2022 08:00:00 AM

Closing Date 9/21/2022 11:59:00 PM

Salary Range \$64,695.81-\$113,217.66

Department DEPARTMENT OF FINANCE AND BUDGET

Job Type Open and Competitive

Full/Part-Time Full-Time

Benefits Full Benefits

Reg/Temp Regular

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Job Description

Loudoun County's Department of Finance and Budget, Accounting Division, is seeking a detail-oriented Grants Accountant with strong analytical skills who thrives in a fast-paced work environment. The ideal candidate should possess knowledge and experience of OMB uniform guidance, cost principles, audit requirements specifically for federal awards, and generally accepted accounting principles. Knowledge of governmental accounting and GASB is strongly preferred.

Essential functions include:

- Prepare Federal and State regulated reports for Funds and Grant programs such as the Coronavirus State and Local Fiscal Recovery Funds (CSFRF/CLFRF/) Program under the American Rescue Plan Act, and FEMA reimbursement in compliance with the reporting requirements established by the Federal and/or State government for the specified program.
- Review, monitor, and reconcile budgetary and actual revenue and expenditures for grants.
- Provide support for ad-hoc projects and analysis, prepare journal entries and reconciliations, prepare and review grant invoices, research, and prepare audit work papers and analysis to support the

completion of the Annual Comprehensive Financial Report, Schedule of Expenditure of Federal Awards, and contributing to other accounting and financial analysis as needed.

- Review of financial documents and oversee finances of assigned county departments'.

Hiring salary commensurate with experience.

This position is eligible for up to three (3) days a week of telework in accordance with the County's Telework Policy.

Job Requirements

Position requires any combination of education and experience equivalent to a Bachelor's degree in accounting or related field and a minimum of three (3) years of direct work experience in grant accounting and management. Experience working with a major ERP system such as Oracle, Deltek or SAP is preferred.

Post Conditional Offer Contingencies

Employment is contingent upon successful completion of a criminal background and credit check.



Click on a link below to apply for this position:




**Fill out the Application
NOW using the Internet.**

If you have questions about how to apply online, you may contact us by phone at (703) 777-0213 or email us at HR@loudoun.gov. EOE.

Loudoun County Government

P.O. Box 7000, Leesburg, VA 20177

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