

[JOB OPPORTUNITIES](#) [NEW USERS](#) [RETURNING USERS](#)[UPDATE CONTACT INFO](#) [RECRUITMENT STATUS](#) [FAQ](#)

BUSINESS ANALYST

Recruitment #22-125-3826

Date Opened 5/19/2022 08:00:00 AM

Closing Date 6/2/2022 11:59:00 PM

Salary Range \$60,103.87-\$105,181.78

Department DEPARTMENT OF FINANCE AND BUDGET

Job Type Open and Competitive

Full/Part-Time Full-Time

Benefits Full Benefits

Reg/Temp Regular

[Go Back](#) [Apply](#) [View Benefits](#)

Job Description

The Loudoun County Department of Finance and Budget (DFB) is currently seeking a versatile, detail-oriented individual with strong analytical and communications skills, who is committed to providing excellent customer service in a fast-paced environment yielding multiple competing priorities.

This Business Analyst position will provide Oracle support for Payroll applications, with a major focus on collective bargaining's effects on same. The position will involve analysis and review of system capabilities to best allow Payroll to comply with collective bargaining agreements. The incumbent will perform maintenance and system setups, as well as test processes for system bugs, upgrades, and release update patches (RUPs), working closely with Payroll staff on issues specific to the payroll area, including time reporting. Additional responsibilities include requirements gathering for any necessary systems changes to accommodate enhancements, statutory changes, or organizational directives. Previous work experience and knowledge with ERP systems, preferably Oracle e-Business Suite will help distinguish the best candidate for this position. This position reports directly to the Functional Systems Administrator.

Loudoun County Regular Full-time Employees are eligible for full benefits including but not limited to the following as a part of a total rewards package:

- Retirement from the Virginia Retirement System (VRS)
- Annual leave

- Sick leave
- Annual Paid Holidays
- Group Health Plan
- Group Life Insurance
- Exceptional Performance Recognition
- Credit Union Membership
- Employee Assistance Program (EAP)

HIRING RANGE: \$60,103.87-\$82,642.82

Salary commensurate with experience

Job Requirements

Requires any combination of education and experience equivalent to a bachelor's degree in Information Technology, Accounting or related field and a minimum of three years of related work experience in accounting and / or system testing and maintenance. Strongly prefer experience testing system processes in Oracle's e-Business Suite R12, especially in Payroll and Time and Labor. Knowledge of SQL a plus.

Post Conditional Offer Contingencies

Employment is contingent upon successful completion of a criminal background, credit, and DMV background check.

Click on a link below to apply for this position:



**Fill out the Application
NOW using the Internet.**


If you have questions about how to apply online, you may contact us by phone at (703) 777-0213 or email us at HR@loudoun.gov. EOE.

Loudoun County Government

P.O. Box 7000, Leesburg, VA 20177

Ph: (703) 777-0100

Follow us on:   

Powered by 

©JobAps, Inc. 2022 - All Rights Reserved.