

*Powhatan County,
Virginia*

invites your interest in the position of

BUDGET MANAGER





Powhatan County

Powhatan County was originally settled by French Huguenots in the early 1700s and was created by The Virginia General Assembly in 1777. The County consists of approximately 260 square miles and has a population of 28,046 (per the 2010 U.S. Census). The County is in Virginia's Central Piedmont region between the Appomattox and James Rivers.

While maintaining a charming rural atmosphere, Powhatan County's central location provides residents with access to major cultural, recreational, educational and medical centers. Powhatan is 20 miles west of Richmond, the Commonwealth's capitol city, and is within an easy 2-hour drive from the Atlantic Ocean, Washington, D.C., Colonial Williamsburg, and the Blue Ridge Mountains.

Powhatan County's annual budget is \$114.02M. This includes \$56.2M appropriated to Powhatan Public Schools. The budget is balanced without the use of one-time revenue sources. The County has a strong, resilient economy and has seen steady revenue growth in the past five budget cycles. With only 189 Full-Time Equivalents (FTEs), the County operates very efficiently. Moody's Investor Service assigned the County an Aa2 GO bond rating citing "strong financial operations and conservative budget management guided by comprehensive policies." S&P Global Ratings assigned an AA+/Stable GO bond rating. Their rationale stated, "strong economy, strong budgetary performance, very strong budgetary flexibility, very strong liquidity, very strong management, and a very strong institutional framework score."

About the Department

The Finance Department is responsible for a variety of functions that support the organization. Those functions include accounts payable, audit, operating and capital improvement budgets, grants, and payroll.





POSITION PROFILE

This position provides an opportunity to join a vibrant team of local government professionals in a community with an excellent quality of life. Powhatan County is the Richmond region's best kept secret for work-life balance while being a short drive from the capital city's amenities. Powhatan County was named one of Richmond's Top Workplaces for 2020.

The Budget Manager will provide a more focused year-round attention on the budget process and its alignment with the Board of Supervisors' Strategic and financial plan. The Budget Manager reports directly to the Director of Finance and works closely with the County Administrator. The Budget Manager is responsible for the County's annual budget and ten-year CIP, long-range financial forecasts and planning, strategic plan, and organizational performance measurement efforts. The Budget Manager is also charged with advocating for the advancement of the County's commitment to conservative financial stewardship, the integrity and well-being of the County's budget, and the alignment of resources with intentional county-wide strategic planning efforts. In addition, the Budget Manager will be very active in the onboarding of the County's new ERP system, providing the candidate with an extensive inside knowledge of Powhatan's financial operations.

IDEAL CANDIDATE

The ideal candidate will possess considerable desire to lead the County's budgetary process. The County has developed a ten-year financial forecast model that combines ten-year operating budget projections with a fully vetted ten-year capital improvement budget, resulting in projections for fund balance, tax rates, and debt burden. The successful candidate will have a bachelor's degree in finance/accounting/ public administration or a related field. Master's degree is preferred. Also, the ideal candidate will significant expertise in the Microsoft suite of applications, with exceptional expertise in Excel and PowerPoint.



COMPENSATION & BENEFITS

Powhatan County offers a competitive salary commensurate with qualifications and experience. The County has a generous benefits package, including participation in the Virginia Retirement System, health/dental/vision insurance, and professional development support.

APPLICATION PROCESS

The Budget Manager position is open until filled. Please apply online at www.powhatanva.gov under Employment Opportunities.

Powhatan County is an Equal Opportunity Employer.