Financial Systems Analyst

Position Overview

The City of Chesapeake seeks an experienced professional to serve as the primary systems analyst for the Finance Department for the financial management information system (PeopleSoft) and the Risk Management System (iVos). The position will also serve as the Security Administrator for PeopleSoft Financials.

Responsibilities of the position include the following:

- Evaluation, development, design, maintenance and updates to the PeopleSoft and iVos systems for the City of Chesapeake.
- Detailed technical and analytical work involving assessment of the capabilities of systems, user needs, user training, internal controls, cost/benefits, hardware requirements and security features.
- Support customer base with issues and process resolution, while performing and developing functional understanding of PeopleTools and PeopleSoft financial system modules to include: Accounts Payable, Purchasing, Project Costing, eProcurement, Commitment Control, Asset Management and General Ledger.
- Design and develop reports and perform data analysis using PeopleSoft Query Manager, SQL, (SQL Server), Microsoft Access, etc.
- Review and evaluate adequacy of internal controls required and maintain technical configuration of security layers for PeopleSoft when utilizing system and accessing data.
- Provide support in communication of software faults, fixes and updates between IT department, Finance, other departments and software vendors. Analyze complex information systems, evaluate departmental needs, analyze work flow and make recommendations for new technology within the Department of Finance.

Requirements

The position requires a bachelor’s degree in computer science, information systems, or a closely related field and a minimum of two years of related technical experience. Experience with PeopleSoft Financials or other relational database enterprise accounting/financial reporting software is preferred. Report and query development using SQL (SQL Server), Crystal Reports and/or Business Intelligence Applications, as well as knowledge of relational databases and data analysis using Microsoft Access are also desired.

To Apply

Visit our website at www.jobs.cityofchesapeake.net to learn about this opportunity or to apply.

*The City of Chesapeake is an Equal Opportunity Employer.*