

Financial Reporting Analyst III

Accounting

Salary Range: \$56,417 - \$96,338

Deadline: 11:59 p.m. January 17, 2021

Chesterfield County's Accounting Department is seeking a Financial Reporting Analyst III. Responsibilities include analyzing financial activity and processing transactions for the County Capital Projects Fund including project monitoring, detail expenditure review and classification, project funding from multiple sources and requisitioning of bond proceeds. Additional duties include but are not limited to reconciling general ledger accounts to supporting documentation; compiling journal entries; preparing work papers and other information for the annual external financial statement audit; preparing financial statements and collaborating on the preparation of note disclosures for the audited annual financial report; compiling and reviewing various other reports required by federal and state agencies; assisting county departments with accounting issues, policies and procedures. Perform other work as required. PLEASE NOTE: Previous applicants do not need to re-apply. Applications will remain under consideration until position is filled. **This position is a part of an approved Career Development Plan (CDP) and offers career progression opportunities and salary incentives, as funding permits, based on performance, qualifications and experience.** Successful candidate will possess a bachelor's degree in accounting or related field; three years of professional accounting experience; or an equivalent combination of training and experience. Candidate must have working knowledge of internal controls and GAAP; ability to apply authoritative guidance, maintain financial records and prepare annual reports for complex organizations; experience preparing financial statements; and advanced PC skills with an emphasis on Excel required. Must also possess critical thinking skills reflective of attention to detail and organization, demonstrated ability to maintain cooperative working relationships, and have a proven track record of self-motivation and ability to meet deadlines. Government accounting experience and CPA or other relevant certification preferred. **Pre-employment drug testing, FBI criminal background check and education/degree verification required.** A Chesterfield County application is required and must be submitted online by deadline. Visit chesterfield.gov/careers to view instructions and to complete and submit an application. (804) 748-1551.

An Equal Opportunity Employer Committed to Workforce Diversity