

[Finance Specialist - Administrative Coordinator/Data Analyst](#) - Finance Department

This is a great time to work for the City of Chesapeake! Do you have a passion for working with numbers, finding solutions and have a niche for customer service? Then we are looking for YOU to join our Finance Department family! Some exciting aspects of the position include - working on special projects, analyzing data for various systems, identifying possible areas of improvement, and recommending solutions, developing budgets, and answering customer inquiries. The selected candidate should also exemplify the City's CARES (courtesy, attentiveness, responsiveness, empowerment, and stewardship) standards.

To be considered for this career opportunity, candidates should possess a combination of education and experience equivalent to a bachelor's degree in Business Administration, Accounting, Finance, or closely related field and at least one year of relevant experience with demonstrated skills in data analysis, problem-solving, research, and coordination.

The pay grade for this position is *118* with a competitive salary range of \$ \$39,581 to \$52,445/annually [depending on qualifications]. If you are excited about using your talents to make a difference in the Finance Department or if you know of someone who would be interested, please visit the [City's employment portal](#)

Application Deadline – Open until filled.

Chesapeake is an exceptional place to live, learn, work, farm, and play!