

Senior Financial Specialist, Grade 25 (Financial Analyst)
Montgomery County Employee Retirement Plans
Rockville, Maryland
\$63,439.00 – \$105,241.00

The position will be responsible for the accounting and compliance monitoring of the assets of the Montgomery County Employee Retirement Plans. The duties include: accounting and reporting for the four retirement plan trust funds and the retiree health benefits trust; analyzing and research complex accounting/financial issues and prepare written/oral reports addressing issues related to the retirement plans; preparing work papers, schedules, exhibits and summaries to support audit findings; and evaluating the activities of the ERS investment managers to ensure compliance with guidelines and Board policies.

MINIMUM QUALIFICATIONS:

Experience: Considerable (4 years) professional experience in a financial accounting, auditing or business administration field.

Education: Graduation from an accredited college or university with a Bachelor's Degree in business or public administration with a major in accounting, or a related field with a major in accounting; or graduation from a recognized school of accounting.

Equivalency: An equivalent combination of education and experience may be substituted.

Medical Protocol & Background: Selected candidate will be required to successfully complete medical history review prior to appointment. A criminal background and credit history check will be conducted on the selected candidate prior to appointment and will be a significant factor in the hiring decision.

PREFERRED CRITERIA:

Resume must include information specific to the preferred criteria listed below. Make sure that your resume references your knowledge, skills, and abilities as they relate to the preferred criteria. Ideally, the preferred criteria should be addressed in a separate section in your resume. The system only allows for one document to be submitted so your preferred criteria must be part of the resume.

- A current and active CPA designation is preferred;
- A Bachelor's Degree in Finance, economics or accounting is highly preferred;
- Experience in pension accounting, administration, including regulatory and IRS reporting; and
- Experience working with Oracle and/or Peoplesoft systems

This Recruitment will remain open until the position is filled.

To view the full job posting and submit an application, please visit our website at
<http://www.montgomerycountymd.gov/HR/Recruitment/applynow.html>

Click on "**Apply Now**" and click on "**Search Jobs**" then search under the
"**General Professional**" category **IRC28222**

Interested candidates must create an account in order to submit a resume.

EOE: M/F/D