



CITY OF COLONIAL HEIGHTS, VIRGINIA

Director of Finance

The City of Colonial Heights is seeking a highly professional Director of Finance to provide overall direction and leadership of the City's financial operations.

- **Salary Range:** \$87,019 - \$149,824; *Negotiable (Anticipate hiring well above the pay range minimum).*

This position, which reports to the City Manager, directs, manages, and oversees the staff and the functions of the Finance Department, to include Accounting, Payroll, Purchasing, Risk Management, Utility Billing, Real Estate Assessment, and Billing and Collections. Assists the City Manager with the development and implementation of financial matters, including budget preparations and controls, financial reports and statement preparations, and strategic planning; serves as an advisor to the City Manager and Department Directors.

Education & Experience

- Bachelor's Degree and over 10-years directly related supervisory experience; or Master's Degree and over 5-years directly related supervisory experience, or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.
- Certified Public Accountant (CPA) is desirable.

Must possess:

- Comprehensive knowledge of Generally Accepted Accounting Principles (GAAP), and of general laws and administrative policies governing municipal financial practices and procedures.
- Comprehensive knowledge of the principles and practices of governmental accounting, budget preparation and account reconciliation.

To Apply: All candidates must submit a complete City of Colonial Heights online employment application. Visit the City's web site at www.colonialheightsva.gov to apply online.

The City provides an excellent benefits package including health insurance with dental and vision coverage (Anthem, Delta Dental, & Blue Vision), retirement (VRS & Mission Square), life insurance, supplemental retirement (Roth IRA & 457 Def. Comp.), voluntary benefits (FSA & Colonial Life products), EAP, and paid leave and holidays.

The City of Colonial Heights is an Equal Opportunity Employer.