



## Senior Accountant

The City of Williamsburg's Finance Department is seeking a qualified professional to fill the position of Senior Accountant. This position is responsible for performing advanced professional accounting, budgetary, and grant work. Assists in managing financial records, special projects, analysis of financial data and processes, preparing the Annual Comprehensive Financial Report and Budget Document for the city and its fiscal agents, and associated administrative support duties related to operations of the Finance Department. Works with a high degree of independence reporting to the Director of Finance.

### **Education and Experience:**

- Bachelor's Degree in accounting or related field from an accredited college or university; and
- Three (3) to five (5) years of finance/accounting experience; or an equivalent combination of education and experience
- Extensive experience within an enterprise resource planning (ERP) database or similar accounting system required

### **Preferred Qualifications:**

- Previous government finance experience and knowledge of the laws, ordinances and regulations governing municipal finance

*To apply and view complete job description, please visit our website.  
[williamsburgva.gov/jobs](http://williamsburgva.gov/jobs)*

The City of Williamsburg is proud to be an Equal Opportunity Employer.

**The City of Williamsburg requires all employees to be fully vaccinated for Covid-19 as a condition of employment for the health and safety of the community and staff.**