



Financial Business Systems Analyst

The City of Williamsburg's Finance Department is seeking a qualified professional to fill the position of Financial Business Systems Analyst. This position is responsible for maximizing the efficient and effective use of the City's enterprise-wide financial system to be achieved by working closely with Information Technology and Finance personnel to create financial reports and extracts, improve and reengineer business processes, train users and develop and document procedures to ensure accurate reporting, strong internal controls, and implementation of accounting standards.

Education and Experience:

- Bachelor's degree in accounting, finance, Information Technology or a related field from an accredited college or university; and
- Three (3) years of experience utilizing an enterprise resource planning (ERP) or other financial systems; or
- An equivalent combination of education and experience

Preferred Qualifications:

- Prior experience or working knowledge of the Tyler Munis system
- Two or more years of Municipal governmental accounting experience
- CPA, CPFO, or CIA certification
- Experience in financial report writing and preparation
- Experience writing accounting procedures and processes

*To apply and view complete job description, please visit our website.
williamsburgva.gov/jobs*

The City of Williamsburg is proud to be an Equal Opportunity Employer.

The City of Williamsburg requires all employees to be fully vaccinated for Covid-19 as a condition of employment for the health and safety of the community and staff.