

Accountant

The City of Salem will be accepting applications for the position of Accountant to be responsible for a variety of accounting functions for the City. This position prepares and reviews journal entries, prepares financial reports for City Council, completes grant reporting and drawdowns, prepares audit workpapers, reviews accounts payable checks and reconciles numerous bank accounts for the City. Thorough knowledge of the principles and practices of accounting and budgeting as applied to municipal government is essential. A Bachelor's Degree in Accounting, Finance or related field is required. Qualified candidates please refer to www.salemva.gov for a complete job description and online application. Deadline to apply is 5:00 p.m. on January 31, 2023. EOE