

# CITY OF VA BEACH VA

## Senior Accountant/Accountant III



The City of Virginia Beach's Finance Department is seeking Senior Accountants –

The Senior Accountant III/ Debt Accountant duties will include:

Research, analyze, and summarize various financial records to develop complex financial reports such as; certain uniform financial reporting transmittal forms required by the Commonwealth of Virginia Auditor of Public Accounts, financial statements, statistical tables, and notes within the Comprehensive Annual Financial Report and other financial reports for external entities.

Work closely with the Debt Administrator to prepare Financial Information for Bond Sales. Includes Bond Preliminary Official Statements, presentations for Bond Council and rating agency calls.

Prepare debt service schedules, enter debt payments into the financial system and complete reconciliations of debt payments to debt schedules. Prepare Long-term debt note and statistical tables related to debts in the City's Comprehensive Annual Financial Report (CAFR) and other reports related to Debt and other long term liabilities.

Complete other debt accounting and reporting task such as; booking accounting entries for bond sales, reducing debt liabilities at year end, reconcile debt service payments in general ledger to the bond amortization schedule, accrue interest payables at year-end, etc.

Assists in implementing generally accepted accounting principles to maintain the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association and an unqualified opinion from the independent auditors on the city's Comprehensive Annual Financial Report.

Perform other job duties requiring skills, knowledge and physical requirements as demanded by those duties described or less. Individual assignments will be determined by the supervisor based on the current workloads and department needs.

Pay Range: **\$62,025.60 - \$94,036.80** Salary based on qualifications

For more information and to apply on-line by 9/30/2020 go to [www.vbgovcareers.com](http://www.vbgovcareers.com) EOE