



## **DIRECTOR OF FINANCE AND MANAGEMENT SERVICES**

Hanover County is seeking a Director of Finance and Management Services, a key executive level professional position. The incumbent is a Department Head and performs difficult and complex tasks to ensure sound financial management of the County. The Director of Finance reports to a Deputy County Administrator and oversees a staff of over 20 employees. The incumbent directly supervises Division Directors responsible for the Accounting Division, Budget Division and the Purchasing Division.

The Director of Finance and Management Services manages the Department of Finance and Management Services' budget development, budget control, staffing, staff development, employee relations and other human resources management activities; oversees County and Schools accounting functions of payroll, accounts payable, general ledger and financial reporting, including financial statements; oversees the formulation of the County's operating and capital budgets, including the development of the proposed and adopted budget documents; and analyzes the financial impact of the County's long-term comprehensive development plans.

The Director of Finance and Management Services provides Board agenda item review and concurrence for financial topics presented to the Board of Supervisors and supports the Board of Supervisors Finance Committee, the Other Post-Employment Benefits (OPEB) Trust Board and the Deferred Compensation Committee.

Requirements for this position include:

- Knowledge of governmental accounting and financial controls
- Sound professional and administrative judgment
- Strong planning and engineering-related experience
- Demonstrated ability to formulate policies or other projects in written format
- A minimum of 10 years progressively responsible related experience
- Master's Degree in Public Administration or Business Administration preferred

Hiring range is \$116,342 - \$145,000, plus excellent benefits. For review of the complete job description or to apply for this position, please visit our career site at [www.hanovercountyjobs.com](http://www.hanovercountyjobs.com) (804) 365-6075.