

[VGFOA 2021 Fall Conference – Exhibitor Information](#)

A map of the Omni Richmond Hotel layout is available on the VGFOA Fall Conference website. Once you have selected a space, you may register and pay for it online.

[Exhibit Booth Pricing:](#)

The pricing for Exhibit Booths is as follows:

Exhibit Booths 1 through 30: \$1,500

[Set up/Tear down:](#)

Set up for Exhibit Booths begins on Wednesday, September 15th at 8:30 am.

Tear down for Exhibit Booths must be completed by Friday, September 17th at 12pm.

[First-Pay, First-Choice Exhibit Spaces](#)

These spaces will be assigned on a first-paid, first-choice basis. There are no guarantees that you will receive the spot you request; however, every effort possible will be made to accommodate your request.

In order to qualify for your exhibit booth, payment must be submitted within 10 days of your exhibit booth purchase if sending payment via check. If payment is not submitted within 10 days of purchase, your exhibit booth order will be cancelled and the booth will be reopened to exhibitors for purchase.

Please see the floor plan of the Omni Richmond Hotel with each exhibit space marked (available on the Fall Conference website). Keep in mind that the hotel has a limited number of exhibit spaces so register early to assure your preferred spot!

[Exhibit Booth Shipping/Set up Information](#)

Please refer to the Exhibitor Shipping Request form, located on the Vendor Information page of the Fall Conference website.