

Accountant

The Orange County Finance Department is accepting applications for an Accountant. This is a full-time position that reports to the Director of Finance. Incumbent will assist Finance Director with monthly and annual close of general ledger, produce and distribute revenue and expense reports, act as primary point of contact for annual audit, assist Finance Director with budget development and execution, oversee County Fixed Asset recording and reporting and act as Finance Director in his absence. A Bachelor's Degree in Accounting or a related field from an accredited college or university with 2 or more years experience in accounting is preferred. Competence in computer operations and the standard suite of Microsoft Office software is required. Competency in the Bright system and experience in local government operations desired. Hiring Salary range is \$40,454-\$52,590. The successful candidate must pass a criminal background check. Interested applicants should call for or pick up an application package from 8:00 AM – 5:00 PM at the County Administrator's Office, 112 W. Main St., Orange, VA 22960; (540)672-3313. This position is open until filled.