



Virginia Government Finance Officers Association



Course: Short Term Investments

- Date: November 15-16, 2010
- Times: 8:30 am to 5:00 pm - Day One
8:30 am to 3 p.m. - Day Two (exam from 1-3 pm)
- Location: Fairfax Government Center
12000 Government Center Parkway
Fairfax, VA 22035
- Lunch/Breaks: Lunches and breaks are included in the course fee.
- CPE Credit: 12 CPE and satisfies requirements for Level II Certification by the Treasurer's Association of Virginia and VGFOA Certificate Program. A certification exam will be given immediately after the end of the class.
- Objective: This class will cover the fundamentals fixed-income investing, including a detailed explanation of risk, investment instruments and investment strategies. We will help participants to develop a framework for a sound investment program (investment policy, safekeeping, broker/dealer due diligence, investment procedures, internal controls and portfolio reporting.) The course will also cover basic investment accounting and GASB reporting requirements.
- Registration: The course fee of \$225 which includes textbook, lunch and breaks. **Registration forms must be received by November 8th.** Refunds for any registration fees are made if notice was received prior to one week before the class. Substitution of attendee can be done at anytime. Tax ID 54-1739363

Checks should be made payable to VGFOA and mailed to PO Box 6953, Radford, VA 24142.
Thank you!

Short Term Investments November 15-16, 2010 Registration Form

Name: _____ Title: _____

Locality: _____ E-mail: _____

Address: _____
_____ Phone: _____